#### Uttara Bank PLC Head Office <u>Dhaka</u>

#### Instruction Circular: 2399

Date: January 17, 2024

#### Subject: Amendment of Schedule of Charges relating to Foreign Exchange Transactions

Reference to our Instruction Circular no. 2251 dated 05-07-2021 regarding Schedule of Charges relating to Foreign Exchange Transactions, the authority of the Bank has amended the serial no.20 and 41 under Heading **A. Import** of the aforesaid circular as under:

SL. No.	Item/Type of Service	Period/ Nature of Charges	Rate of Charges/Fees/Commissions
20.	Processing Fee of Import Documents (Lodgment & Retirement)	Fee	Nil
41.	SWIFT & Other fees for issuing Reimbursement Authority/Payment Instruction.	Fee	Up to USD 50,000.00 Charge USD 40.00 From USD 50,001.00 to USD 1,00,000.00 Charge USD 70.00 Above USD 100,000.00 Charge USD 120.00

The above mentioned amendment will come into force with effect from the 17<sup>th</sup> January, 2024.

All concerned are, therefore, advised to realize the bank fees from the customers /clients at the above mentioned amended rates.

The Branch Managers are also advised to display the amendment of Schedule of Charges at a distinct place for all concerned customers /clients.

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(Khandaker Ali Samnoon) Executive General Manager

Distribution:

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(Maksudul Hasan) Deputy Managing Director

- 1. The Managing Director's Secretariat, Uttara Bank PLC, Head Office, Dhaka.
- 2. The Deputy Managing Directors, Uttara Bank PLC, Head Office, Dhaka.
- 3. The Executive General Managers, Uttara Bank PLC, Dhaka.
- 4. The General Manager & Principal, Uttara Bank PLC Training Institute, Dhaka.
- 5. All Divisional/Departmental Heads, Uttara Bank PLC, Head Office, Dhaka.
- 6. All Zonal Heads, Uttara Bank PLC, Bangladesh.
- 7. All Branch Managers, Uttara Bank PLC, Bangladesh.

#### Uttara Bank Limited Head Office <u>Dhaka</u>

Instruction Circular: 2251

Date: July 5, 2021

#### Subject: Revision of Schedule of Charges relating to Foreign Exchange Transactions

In supersession of Head Office Instruction Circular no. 1642 dated 29-12-2014 and 1714 dated 01-09-2015, the authority of the Bank has refixed the rate of bank charges relating to Foreign Exchange Transactions which will come into force with effect from the 1st of July 2021.

All concerned are, therefore, advised to realize charges including VAT from the customers / clients at revised rates as per enclosed schedule from the 1st of July 2021.

The Branch Managers are also advised to display the revised Schedule of Charges at a distinct place for all concerned customers / clients.

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(Khandaker Ali Samnoon) Executive General Manager

25 for 1 2021

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(Maksudul Hasan) Deputy Managing Director

#### **Distribution:**

- 1. The Managing Director's Secretariat, Uttara Bank Limited, Head Office, Dhaka.
- 2. The Deputy Managing Directors, Uttara Bank Limited, Head Office, Dhaka.
- 3. The Executive General Managers, Uttara Bank Limited, Dhaka.
- 4. The Deputy General Manager & Principal, Uttara Bank Limited Training Institute, Dhaka.
- 5. All Divisional/Departmental Heads, Uttara Bank Limited, Head Office, Dhaka.
- 6. All Zonal Heads, Uttara Bank Limited, Bangladesh.
- 7. All Branch Managers, Uttara Bank Limited, Bangladesh.

ю.	Item/Type of Service	of Charges relating to Foreign Period/Nature of Charges	Rate of Charges/Fees/Commissions w.e.f. 01-07-2021
	A. Import		
	Sight L/C opening Commissions for	Commission for 1st quarter or part thereof	@0.40% +Vat
1	Cash (both foreign and inland).	Commission Subsequent quarter	Proportion of @0.40% for Actual Days
		Minimum Commission	N/A
	L/C opening Commissions for	Commission for 1st quarter or part thereof	@0.40% +Vat
2	AID/Loan/ Barter/Grant	Commission Subsequent quarter	Proportion of @0.40% for Actual Days
		Minimum Commission	N/A
	Back to Back L/C opening Commissions on account of export	Commission for 1st quarter or part thereof	@0.40% +Vat
3	oriented Garments or Specialized	Commission Subsequent quarter	Proportion of @0.40% for Actual Days
	Textiles (both foreign and inland &	Minimum Commission	N/A
	under EDF).	Commission for 1st quarter or part thereof	'@0.50% +Vat
4	L/C opening Commissions under cash (Deferred/Usance/UPAS	Commission Subsequent quarter	Proportion of @0.50% for Actual Days
	(Deterred/Usance/OFAS	Minimum Commission	N/A
		Commission for 1st quarter or part thereof	'@0.25% +Vat
5	L/c opening for 100% cash margin	Commission Subsequent guarter	Proportion of @0.25% for Actual Days
		Minimum Commission	N/A
	Acceptance under Usance /UPAS/	Commission for 1st quarter or part thereof	'@0.40% +Vat
6	Deferred payment L/Cs (in case of Back to Back L/C VAT should not be	Commission Subsequent quarter	Proportion of @0.40% for Actual Days
	realized	Minimum Commission	N/A
7	Amendment of L/C's (All categories) without change of value and time.	Commission	Tk. 750/- + Vat
8	Amendment of L/C for increase of value or extension of time or both.	Commission	As prescribed under SL. No. 1, 2, 3, 4 & 5
9	For L/C cancelled or expired / unutilized Foreign Bank charge if any	Charge	Nil + SWIFT At Actual(Tk.500/-) + Vat
10	PSI Processing fee per instance.	Fee	Tk=500/- +Vat.
11	Mailing of L/C by Courier / Post	Charge	At Actual + Vat
	(Outside country). Mailing of ILC/LC by Courier / Post	Charge	At Actual + Vat
12	(Inside country). Mailing of L/C Amendment by	Charge	At Actual + Vat
	Courier / Post (Outside country).		
	Mailing of ILC/LC Amendment by Courier / Post (Inside country).	Charge	At Actual + Vat
13	L/Cs are Transmitted by SWIFT	Charge	At Actual (Tk. 3,000/- + Vat)
	(Outside country). L/Cs are Transmitted in short /	Charge	At Actual (Tk. 1,500/- + Vat)
	inoperative by SWIFT ILC/LCs are Transmitted by SWIFT	Charge	At Actual (Tk. 1,000/- + Vat)
	(Inside country).	Cliarge	
14	Amendment of L/C by SWIFT (For value increase & Extension of time)	Charge	At Actual (Tk. 2,000/- + Vat)
	Amendment of L/C by SWIFT (Other	() Charge	At Actual (Tk. 1,000/- + Vat)
	Amendment of ILC/LC by SWIFT	Charge	At Actual (Tk. 800/- + Vat)
15	(Local) Acceptance (Maturity) / Intimation o Discrepancies / Others	f	At Actual (Tk. 1,000/- + Vat)
	Correspondence by SWIFT/Courier (Outside country).		
16	Acceptance (Maturity) / Intimation o Discrepancies /Others Correspondence by SWIFT/Courier	f Charge	By Courier At Actual & SWIFT At Actual (Tk. 500/- + Vat)
17	(Inside country) Adding confirmation for sight/Usance/Defferred L/Cs (should be made through HO/ID)	On Opener's A/c	Foreign banks' (confirming bank) charges plus Swift charge at a (Tk.1500/ +Vat)

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	Schedule of (	Charges relating to For	eign Exchange Transactions
SI.No.	Item/Type of Service	Period/Nature of Charges	Rate of Charges/Fees/Commissions w.e.f. 01-07-2021
		On beneficiary's A/C	Swift charge At actual (Tk.1,500/- + Vat)
18	UBL charge on credit value of Add Confirm L/C realized from beneficiary.	Commission Per quarter	@ 0.15% +Vat.
19	UBL charge on credit value of Add Confirm L/C realized from opener	Commission Per quarter	@0.20% + Vat
20	Processing fee of Import documents (Lodgment & Retirement)	Fee	Foreign Tk.1,000/- +Vat. Local Tk. 600/- + Vat
21	Processing fee of Import/Inward documents (Without LC)	Charge	Tk.500/- +Vat.
	Processing fee of documents under EDF system.	Charge	Tk.1,500/- +Vat.
22	Interest on EDF Loan	Interest	As per Lending rate of EDF fixed by Bangladesh Bank from time to time.
	Interest on PAD under EDF	Interest	As per Lending rate fixed by our Bank from time to time.
23	Interest on PAD	Interest	As per Lending rate fixed by Bank from time to time.
24	F.C.C. for all types of L/Cs (which will be recovered at the time of lodgement of Bills)	Charge	At Actual
25	D/L creation charge	Charge	Tk.500/- + Vat per instance
26	FDD issuing charge for payment of BB L/C to be realized from	Charge	Upto \$10000/- \$=15/- & Above \$10000/- \$=25/- Flat+Vat
27	beneficiary Payment of Import documents under L/C on collection basis. Charge realizable from Beneficiary / bill forwarding bank as per L/C clause.	Charge	Per Document @0.25% on Bill amount Minimum USD30.00 or equivalen +Vat.
28	Payment of Import documents without L/C on collection Basis. Charge realizable from Beneficiary / bill	Charge	@0.30% on Bill amount Minimum USD30.00 or equivalent. +Vat.
29	forwarding bank. Copy/Non-negotiable documents	Charge	Nil
30	endorsement charge Processing fee of Import document for "PIF"(Previous "LIM") per instance	Fee	Rate 0.40% +Vat. Mim. Tk=1000/- to Max. Tk. 30,000/-
31	Processing fee of Import document for "PJF" (Previous "LTR") per instance	Fee	Rate 0.10% +Vat. Mim. Tk=2000/- to Max. 10000/-
32	Delivery Order issue against "PIF" (previous "LIM") / Pledge goods per	Charge	Tk.500/- per delivery order +Vat.
33	instance Back to Back L/C certificate issue	Charge	Tk, 500/- + Vət
34	charge Issuance of Import performance	Charge	Tk. 500/- + Vət
35	certificate Issuance of Shipping guarantee in absence of Original Documents at the time of endorsement of non-negotiable documents against deposit of full value of the documents.	Charge	Tk.1,500/- +Vat.
36	Processing fee for Endorsement of Import document for custom assessment purpose subject to compliance of HO's instruction upon receipt of 100% value of Documents.	Charge	Tk.1,000/- +Vat.
37	Issuance of certificate for release of goods from Land/Air/DHL/ Rail/Inland water port in absence of Original Documents at the time of endorsement of non- negotiable documents against deposit of full value of the documents.	Charge	Tk. 750/- + Vat

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	Schedule of Charges relating to Foreign Exchange Transactions				
Si.No.	Item/Type of Service	Period/Nature of Charges	Rate of Charges/Fees/Commissions w.e.f. 01-07-2021		
38	Collection of credit report of the Supplier / Beneficiary / Importer / Buver	Charge	F.C.C. At actual + Bank charge Tk=1000/- +Vat.		
39	Processing of application for obtaining of permission from Bangladesh Bank to remit fund for advance payment against Import of goods.	Charge	Tk.2000/- per case +Vat.		
40	Cost of LC application form		Tk=300/- plus actual cost of adhesive stamp+Vat.		
	Cost of LCAF	Charge	Tk=300/- +Vat.		
	IMP Form Certification		Tk=300/- +Vat.		
41	SWIFT & Other charges for issuing		Up to USD 50,000.00 charge USD 40.00		
	Reimbursement Authority / Payment	Charge	From USD 50,001.00 to USD 1,00,000.00 charge USD 70.00		
	Instruction (applicant or beneficiary's A/c)	Charge	Above USD 1,00,000.00 charge USD 120.00		
42	Discrepancy fee on Import document (Foreign). Charge to be realized from beneficiary/bill forwarding bank.	Charge	Up to USD 1,00,000.00 charge USD 100.00, Above USD 1,00,000.00 charge USD 150.00		
43	Discrepancy fee on Import document (Local)	Charge	Upto \$5000/- \$=25/-, \$5001/- to \$10000/-, \$=30/ & Above \$10000/- \$=50/-		
44	Transfer of LCAF to other Bank / Branch	Charge	Tk.1000/- per case +Vat.		
45	Registration of LCAF with Bangladesh Bank in case of Import without LC	Fee	Tk=1000/- +Vat.		

1		Commission On portion of Bills where	@0.15%
		exchange is not involved Commission On portion of Bills where exchange is involved	Tk. 500/-
2	Collection Commission for Export	Commission On portion of Bills where exchange is not involved	@0.15%
	Bit in Foldgi, Currency (Fordge),	Commission On portion of Bills where exchange is involved	Tk. 500/-
3	Export documents (Local) on Collection basis in Local Currency	Commission	Rate 0.15% Maximum Tk. 10,000/-
	Export documents (Local) on Collection basis in Foreign Currency	Commission	@0.15%
4	Buying House Commission Payment Processing Charge	Charge	Tk=1000/- (per instance) + Vat.
5	Bill Purchase without L/C (Other Bank).	Commission	@0.50% Min. Tk=2000/- +Vat.
6	Honoring Reimbursement Claim	Charge	Tk=2000/- + Other Cost.
7	Discounting of Inland Bills in F.C.	Commission	Exchange Gain + Processing fee Tk=500/- per instance +Vat
8	Inland bill purchased (IBP)	Commission	0.25% +Vat, Maximum. Tk.2,000/-
9	Export documents examination fee (Foreign)	Fee	Tk.1,200/- per documents.
10	Processing fee of Export documents in case of Advance Payment	Charge	Tk=2,200/- per documents
11	EXP Form Certification I/O Issuance of EXP	Fee	Tk.300/- (per sets) + Vat.
12	Advising of foreign Bank L/Cs to the local beneficiary (both UBL's and other banks' customer)	Charge	Tk. 750/- + Vat
13	Advising of amendment of foreign bank L/Cs to the local beneficiary (both UBL's and other banks' customer).	Charge	Tk. 750/- + Vat
. 14	Advising of Inland L/c to the local beneficiary.	Charge	Tk. 750/- + Vat

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	Schedule o	f Charges relating to Foreig	n Exchange Transactions
SI.No.	Item/Type of Service	Period/Nature of Charges	Rate of Charges/Fees/Commissions w.e.f. 01-07-2021
15	Advising of amendment of Inland	Charge	Tk. 750/- + Vat
16	L/Cs to the local beneficiary (Authentication of) Transfer of Foreign Export L/C (both UBL's and other banks' customer). If charge on Openers A/C payable prior advising.	Charge	Tk. 750/- + SWIFT At Actual (Tk. 750/-) + Vat
	(Authentication of) Transfer of Local Export L/C (both UBL's and other banks' customer). If charge on Openers A/C payable prior advising.	Charge	Tk. 750/- + SWIFT At Actual (Tk. 750/-) + Vat
17	Transfer of amendments of Foreign Export L/Cs (both UBL's and other banks' customer)	Charge	Tk. 750/- + SWIFT At Actual (Tk. 750/-) + Vat
	Transfer of amendments of Local Export L/Cs (both UBL's and other banks' customer)	Charge	Tk. 750/- + SWIFT At Actual (Tk. 750/-) + Vat
18	Cancellation of Export L/C Transfer	Charge	SWIFT At Actual(Tk. 750/- + Vat)
19	(Both foreign and local) Adding confirmation to export L/Cs.	Commission Per quarter or part thereof	1st quarter @0.20% & proportion of @0.20% for Actual days in subsequent quarter
20	Collecting Bank's charges abroad	Charge	At actual plus service charge Tk.750/- + Vat
21	Payment Reminder Fee (per instance).		Swift Charge At Actual (Tk.750/-) +Vat (Outside Country)
21		Charge	Swift Charge At Actual (Tk.500/-) +Vat (Inside Country).
		By Courier	
22	Mailing charge of Export documents	By Post	At Actual + Vat
		By Post Inland	
23	Issuance of PRC (Proceeds Realization Certificate)	Charge	Tk. 500/- + Vat
24	Processing fee for payment of Cash		Upto Tk.5.00 lac Fee Tk=2000/- +Vat.
24	Subsidy (Jute) application (per case).		Tk.5.01 lac to Tk. 10.00 lac Fee Tk.3000/-
		Fee	Above Tk.10.00 lac Fee Tk.4000/-
25	Processing fee for payment of Duty		Upto Tk.5.00 lac Fee Tk=2000/- +Vat.
25	draw back application (per case).	Fee	Tk.5.01 lac to Tk. 10.00 lac Fee Tk.3000/-
	and the second		Above Tk.10.00 lac Fee Tk.4000/-
- 26	Processing fee for payment of Cash		Upto Tk.10.00 lac Fee Tk=3000/- +Vat.
26	Assistance application (per case).	Fee	Tk.10.01 lac to Tk. 20.00 lac Fee Tk.4000/- + Vat
	Assistance approace. (per eace).		Above Tk.20.00 lac Fee Tk.5000/- + Vat
27	Processing each file of OD against Export Incentive/Cash assistant/Duty	Fee	Tk.1000/- (per instance) +Vat
28	draw back Interest for Export bill (clean)	After 21 days from the date of negotiation	@0% interest only for 1st 21 days. After 21 days interest will be realized as per lending rate fixed by Bank from time to time
29	negotiation (FBP account) OD against Export documents (In case of discrepant documents) on receipt of acceptance.	Interest	Interest will be realized as per lending rate fixed by Bank from time to time.
30	Interest for Overdraft against Export (OD Export)	Interest	(a) 7% only for 21 days from the date of disbursement. After 21 days interest will be realized for overdue period as per lending rate fixed by Bank from time to time.
31	Processing fee incase of Re-Export of goods.	Fee	Tk.3000/- per Documents. +Vat.
32	Charge on obtaining authority for negotiating discrepant Export Bills from L/C issuing Bank	Charge	Tk.750/- + Swift Charge at actual (Tk. 750/-) + Vat
33	NOC against CFR / CPT for issuing BL by Shipping Lines. (CFR/CPT Certificate issuing charge)	Charge	Tk. 500/- + Vat
34	Issuing Export Performance Certificate for any purpose	Fee	Tk. 500/- + Vat



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	Schedule o	f Charges relating to Fore	ign Exchange Transactions
Sl.No.	Item/Type of Service	Period/Nature of Charges	Rate of Charges/Fees/Commissions w.e.f. 01-07-2021
С	FOREIGN BAN	IK GUARANTEE	
1	Advising of Bank Guarantee to the Beneficiary in Original without any engagement on our part	Commission	Tk.1500/-+Vat
2	Advising of amendment of Bank Guarantee for extension of validity /increase of amount in Original to the Beneficiary by adding our confirmation	Commission	@0.50% per quarter Minimum Taka equivalent to USD 50.00 +Vat
3	Advising of amendment of Bank Guarantees without extension of validity/ increase of amount in Original to the Beneficiary by adding our confirmation	Commission	Tk.1000/-+Vat
4	Issuing of Bank Guarantee against 100% Counter Guarantee of our Foreign Bank/Correspondents	Commission	@0.50% 1st quarter Minimum Tk-1000/- and proportion of 0.50% for Actual days in subsequent quarter + SWIFT At Actual (Tk.1,500/- + Vat)
5	Issuing of Bank Guarantee on account of our own client	Commission	@0.50% 1st quarter Minimum Tk-1000/- and proportion of 0.50% for Actual days in subsequent quarter + SWIFT At Actual (Tk.1,500/- + Vat)
6	Issuing of amendment of Bank Guarantee on account of our own client without extension of validity/inccrease of amount.	Commission	Tk.1000/-+Vat
7	Issuance of Bid Bond/Performance Bond favouring overseas beneficiary through foreigh correspondent at our customer's request.	Commission	@0.50% per quarter Min. Tk=1,000 + postage At Actual/ SWIFT at actual (Tk.1,500/-+Vat)

D	FOREIGN REMITTANCE		
1	Purchase of foreign bank's DD, PO, Banker's cheque	Charge	@0.25% (Min TK= 1,000/-) + Vat
2	Purchase of Cash/T.C.( T.C. encashment charge)	Charge	@0.10% (Min TK= 300/-) and Postage/Curier Charge At Actual + Vat
3	Encashment certificate Issuance fee for Cash/T.C.	Charge	Tk.200/- + Vat
4	Processing free for encashment of foreign DD/TT	Fee	Up to Tk.2.00 Lac Tk.200/- Tk.20001/- to Tk5.00 lac Tk 300/- above TK 5.00 LAC Tk.400/- + Vat
5	Collection of clean item (FDD, PO, Banker's cheque etc).	Charge	@0.15% +cost of postage At Actual +SWIFT At Actual(Tk.750/-) +VAT
6	Other Charges Including E-mail/ SWIFT etc. relating to remittance.	Charge	At Actual SWIFT (Tk.750/-) to be deducted from collection proceeds + Vat
7	Issuance of Cash ( FC ) and Endorsement	Fee	Tk.400/-for SAARC Countries & Tk.500/- for other than SAARC Countries + Vat
8	Issuance of foreigh currency draft ( N.B. BC selling rate will be applied for conversion of FC if realization of charge in Taka)	Charge	up to Tk. 1,00,000/- charge-Tk.100/-, Tk. 1,00,001 to tk. 5,00,000/- charge Tk. 200/- Tk. 5,00,001/- to Tk.10,00,000/- charge Tk. 300/- and above Tk. 10,00, 000/- charge Tk. 500/- + Vat
9	Issuance of Duplicate FDD at Inland Bank's request.	Charge	Tk.500/- + Vat
10	Issuance of FC Draft drawn on Bangladesh Bank for clearing A/C.	Charge	Tk.500/- + Vat
11	For commercial settlement by DD/TT in FC.	Fee	@0.15% Min. TK=1000/-+ VAT
12	Remittance/ Issuance of TT in foreign currency through foreign	Fee	up to Tk. 1,00,000/- charge-Tk.100/-, Tk. 1,00,001 to tk. 5,00,000/- charge Tk. 200/- Tk. 5,00,001/- to Tk.10,00,000/- charge Tk. 300/- and above Tk. 10,00, 000/- charge Tk. 500/- SWIFT At Actual (Tk.750/-) + Vat
13	correspondece. Cancellation of DD/TT in foreign currency.	Fee	Tk 200/- + SWIFT At Actual (Tk.750/-) + Vat

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N     Typ       1     Det       ren       2     Ma       (Ha)       2     Ma       3     Ma       4     Pro       Bar       Bar       Bar       Bar       Bar       For       5     Pro       Buy       For       6       Yea       10       Mc       11       Mc       12       Fo       13       To       Bar       pr       11       Mc       Bar       pr       11       Mc       Ba       pr       11       Mc       Ba       pr       13       To       Ba       pr       14       Dc       15       B/       16       Lo       17       Ar       18	Pe of Services abit Authority for non acceptance of mittance through Nostro A/C aintenance of Student File landling charge for students ducation abroad) aintenance of Medical File. cocessing Fees for obtaining angladesh Bank's permission for uying House/ Indenting Firm/Freight orcessing Fees for renewal of angladesh Bank's permission for uying House/ Indenting Firm/Freight prwarder Agent etc. early service charge for Buying ouse/ Indenting Firm/Freight prwarder Agent etc. early service charge for renewal of adentor's IRC rocessing Fees for verification of IRC, RC & Indentor's IRC from CCI & E Money Exchange initial file rocessing fee Money Exchange License renewal fee orwarding of monthly statement of	Charge Fee Fee Fee Fee Charge Charge Charge Fee Fee Fee	Usd= 30/- or equivlent other FC For opening TK 3,000/- +Vat & Renewal charge per year Tk 2,000/- +vat TK=1000/-+Vat TK=6000/-+Vat TK=4000/-+Vat TK=1000/-+Vat Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
I         Determination           1         Determination           1         Determination           2         Main           4         Provide           3         Main           4         Provide           8         Bar           8         Ser           9         Provide           6         Yeas           10         Mc           9         Provide           10         Mc           11         Mc           12         Fo           13         To           13         To           14         Decertion           15         B/           16         Lo           17         Arr           18         Te	abit Authority for non acceptance of mittance through Nostro A/C aintenance of Student File landling charge for students ducation abroad) aintenance of Medical File. cocessing Fees for obtaining angladesh Bank's permission for uying House/ Indenting Firm/Freight crocessing Fees for renewal of angladesh Bank's permission for uying House/ Indenting Firm/Freight crocessing Fees for renewal of angladesh Bank's permission for uying House/ Indenting Firm/freight crocessing Fees for renewal of angladesh Bank's permission for uying House/ indenting Firm/freight crocessing Fees for renewal of angladesh Bank's permission for uying House/ indenting Firm/Freight crocessing Fees for renewal of IRC ervice charge for renewal of IRC ervice charge for renewal of IRC ervice charge for verification of IRC, RC & Indentor's IRC from CCI & E foney Exchanger initial file crocessing fee for warding of monthly statement of	Charge Fee Fee Fee Fee Charge Charge Charge Fee Fee Fee	Usd= 30/- or equivlent other FC For opening TK 3,000/- +Vat & Renewal charge per year Tk 2,000/- +vat TK=1000/-+Vat TK=6000/-+Vat TK=4000/-+Vat TK=1000/-+Vat Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
ren           2         Ma           4         Pro           3         Ma           4         Pro           8         Bar           5         Pro           6         Yea           Ho         For           6         Yea           9         Pro           10         Mc           11         Mc           12         Fo           13         To           14         Dc           15         8/v           16         Lc           17         Ar           18         Te	mittance through Nostro A/C aintenance of Student File landling charge for students ducation abroad) aintenance of Medical File. Tocessing Fees for obtaining angladesh Bank's permission for uying House/ Indenting Firm/Freight prwarder Agent etc. Tocessing Fees for renewal of angladesh Bank's permission for uying House/ Indenting Firm/freight powarder Agent etc. Tocessing Fees for renewal of angladesh Bank's permission for uying House/ indenting Firm/freight powarder Agent etc. Tocessing Fees for renewal of IRC ervice charge for renewal of IRC ervice charge for renewal of IRC rocessing Fees for verification of IRC, RC & Indentor's IRC from CCI & E foney Exchanger initial file rocessing fee foney Exchange License renewal fee orwarding of monthly statement of	Fee Fee Fee Charge Charge Fee Fee Fee Fee Fee Fee Fee Fee Fee F	For opening TK 3,000/- +Vat & Renewal charge per year Tk 2,000/- +vat         TK=1000/-+Vat         TK=6000/-+Vat         TK=4000/-+Vat         TK=1000/-+Vat         Govt. free at actual plus service charge Tk1000.00 per case +Vat         Govt. free at actual plus service charge Tk1000.00 +Vat
2         Ma           2         Ma           (Ha         edu           3         Ma           3         Ma           4         Pro           Bar         Bar           5         Pro           Bar         Bar           5         Pro           6         Yea           Ho         For           7         Ser           8         Ser           9         Prc           10         Mc           11         Mc           12         Fo           13         To           14         Dc           15         8/           16         Lc           17         Ar           18         Te	aintenance of Student File landling charge for students ducation abroad) aintenance of Medical File. Tocessing Fees for obtaining angladesh Bank's permission for uying House/ Indenting Firm/Freight prwarder Agent etc. Tocessing Fees for renewal of angladesh Bank's permission for uying House/ indenting Firm/freight powarder Agent etc. Tocessing Fees for renewal of Buying ouse/ Indenting Firm/Freight prwarder Agent etc. Torwarder Agent etc. Torward	Fee Fee Fee Charge Charge Fee Fee Fee Fee Fee Fee Fee Fee Fee F	For opening TK 3,000/- +Vat & Renewal charge per year Tk 2,000/- +vat         TK=1000/-+Vat         TK=6000/-+Vat         TK=4000/-+Vat         TK=1000/-+Vat         Govt. free at actual plus service charge Tk1000.00 per case +Vat         Govt. free at actual plus service charge Tk1000.00 +Vat
(Ha           edu           3         Ma           4         Pro           Bar         Bar           5         Pro           Bar         Bar           Ser         Buy           Foo         Foo           6         Yea           7         Ser           9         Pro           10         Mc           11         Mc           12         Fo           13         To           13         To           14         Dc           15         B/           14         Dc           15         S/           16         Lo           17         Ar           18         Te	andling charge for students ducation abroad) aintenance of Medical File. cocessing Fees for obtaining angladesh Bank's permission for uying House/ Indenting Firm/Freight crocessing Fees for renewal of angladesh Bank's permission for uying House/ Indenting Firm/freight coverse for renewal of angladesh Bank's permission for uying House/ indenting Firm/freight coverder Agent etc. early service charge for Buying ouse/ Indenting Firm/Freight croce charge for renewal of IRC ervice charge for renewal of IRC ervice charge for verification of IRC, RC & Indentor's IRC from CCI & E foney Exchanger initial file rocessing fee foney Exchange License renewal fee orwarding of monthly statement of	Fee Fee Fee Charge Charge Fee Fee Fee Fee Fee Fee Fee Fee Fee F	TK=1000/-+Vat         TK=6000/-+Vat         TK=4000/-+Vat         TK=1000/-+Vat         Govt. free at actual plus service charge Tk1000.00 per case +Vat         Govt. free at actual plus service charge Tk1000.00 +Vat
(Ha           edu           3         Ma           4         Pro           Bar         Bar           5         Pro           Bar         Bar           Ser         Buy           Foo         Foo           6         Yea           7         Ser           9         Pro           10         Mc           11         Mc           12         Fo           13         To           13         To           14         Dc           15         B/           14         Dc           15         S/           16         Lo           17         Ar           18         Te	andling charge for students ducation abroad) aintenance of Medical File. cocessing Fees for obtaining angladesh Bank's permission for uying House/ Indenting Firm/Freight crocessing Fees for renewal of angladesh Bank's permission for uying House/ Indenting Firm/freight coverse for renewal of angladesh Bank's permission for uying House/ indenting Firm/freight coverder Agent etc. early service charge for Buying ouse/ Indenting Firm/Freight croce charge for renewal of IRC ervice charge for renewal of IRC ervice charge for verification of IRC, RC & Indentor's IRC from CCI & E foney Exchanger initial file rocessing fee foney Exchange License renewal fee orwarding of monthly statement of	Fee Fee Charge Charge Fee Fee Fee Fee Fee Fee Fee Fee	TK=6000/-+Vat TK=4000/-+Vat TK=1000/-+Vat Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
edu           3         Ma           4         Pro           Bar         Bar           5         Pro           5         Pro           6         Yea           6         Yea           7         Ser           9         Pro           10         Mc           91         Pro           11         Mc           12         Fo           13         To           13         To           14         Dc           15         B/           16         Lo           17         Ar           18         Te	Aucation abroad) aintenance of Medical File. Tocessing Fees for obtaining angladesh Bank's permission for aying House/ Indenting Firm/Freight arwarder Agent etc. Tocessing Fees for renewal of angladesh Bank's permission for aying House/ Indenting Firm/freight bewarder Agent etc. arry service charge for Buying ouse/ Indenting Firm/Freight prwarder Agent etc. ervice charge for renewal of IRC ervice charge for renewal of IRC ervice charge for renewal of IRC ervice charge for verification of IRC, RC & Indentor's IRC from CCI & E Money Exchanger initial file rocessing fee Money Exchange License renewal fee orwarding of monthly statement of	Fee Fee Charge Charge Charge Fee Fee	TK=6000/-+Vat TK=4000/-+Vat TK=1000/-+Vat Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
4         Provestimation           Bar         Bar           Bar         Bar           For         Bar           Ser         Provestimation           5         Provestimation         Provestimation           6         Yeas         Yeas           7         Ser         Ind           9         Provestimation         Provestimation           10         Model         Model           11         Model         Model           12         Foo         Model           13         To         Ba           13         To         Ba           14         Doc         Bo           15         B/         Vev           16         Lo         Ch           17         Art         Ch	ocessing Fees for obtaining angladesh Bank's permission for uying House/ Indenting Firm/Freight orwarder Agent etc. occessing Fees for renewal of angladesh Bank's permission for uying House/ indenting Firm/freight oewarder Agent etc. early service charge for Buying ouse/ Indenting Firm/Freight orwarder Agent etc. ervice charge for renewal of IRC ervice charge for renewal of IRC ervice charge for renewal of IRC ervice charge for verification of IRC, RC & Indentor's IRC from CCI & E foney Exchanger initial file rocessing fee foney Exchange License renewal fee orwarding of monthly statement of	Fee Fee Charge Charge Charge Fee Fee	TK=6000/-+Vat TK=4000/-+Vat TK=1000/-+Vat Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
Bar           Buy           For           5           Pro           Bar           For           6           Yea           6           Yea           6           For           7           Ser           10           Mc           9           Pro           11           Mc           12           Fo           13           To           Ba           13           To           Ba           14           DC           15           8/           Yea           16           Lo           17           Ar           17           Ar           17           Ar           18	angladesh Bank's permission for uying House/ Indenting Firm/Freight rwarder Agent etc. rocessing Fees for renewal of angladesh Bank's permission for uying House/ indenting Firm/freight bewarder Agent etc. early service charge for Buying ouse/ Indenting Firm/Freight prwarder Agent etc. ervice charge for renewal of IRC ervice charge for renewal of IRC ervice charge for renewal of IRC ervice charge for verification of IRC, RC & Indentor's IRC from CCI & E Money Exchanger initial file rocessing fee Money Exchange License renewal fee orwarding of monthly statement of	Fee Charge Charge Charge Fee Fee	TK=4000/-+Vat TK=1000/-+Vat Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
Buy,           For           5           Pro           Bar           For           6           Yea           6           For           7           Ser           Ind           9           Pro           ER           10           Ma           11           Ma           12           Fo           13           To           Ba           13           To           Ba           pr           (E)           14           Do           15           8/           14           Do           15           8/           Ve           16           Lo           17           Ar           18	aying House/ Indenting Firm/Freight prwarder Agent etc. rocessing Fees for renewal of angladesh Bank's permission for aying House/ indenting Firm/freight pewarder Agent etc. early service charge for Buying ouse/ Indenting Firm/Freight prwarder Agent etc. ervice charge for renewal of IRC ervice charge for renewal of IRC ervice charge for renewal of IRC ervice charge for verification of IRC, RC & Indentor's IRC from CCI & E foney Exchanger initial file rocessing fee foney Exchange License renewal fee orwarding of monthly statement of	Fee Charge Charge Charge Fee Fee	TK=4000/-+Vat TK=1000/-+Vat Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
For           5         Pro           Bar         Bur           6         Yea           6         Yea           7         Ser           10         Mc           9         Prc           10         Mc           11         Mc           12         Fo           13         To           13         To           14         Dc           15         B/           14         Dc           15         To           16         Lo           17         Ar           18         Te	orwarder Agent etc occessing Fees for renewal of angladesh Bank's permission for uying House/ indenting Firm/freight bewarder Agent etc. early service charge for Buying ouse/ Indenting Firm/Freight prwarder Agent etc. ervice charge for renewal of IRC ervice charge for renewal of IRC ervice charge for renewal of IRC rocessing Fees for verification of IRC, RC & Indentor's IRC from CCI & E Money Exchanger initial file rocessing fee Money Exchange License renewal fee orwarding of monthly statement of	Charge Charge Charge Fee Fee	TK=1000/-+Vat Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
5         Program           Bar         Bar           Bar         Buy           For         For           6         Yea           7         Ser           9         Program           9         Program           10         More           11         More           12         For           13         To           13         To           14         Doc           15         B/           16         Lo           17         Ar           18         Te	rocessing Fees for renewal of angladesh Bank's permission for uying House/ indenting Firm/freight bewarder Agent etc. early service charge for Buying ouse/ Indenting Firm/Freight prwarder Agent etc. ervice charge for renewal of IRC ervice charge for renewal of IRC ervice charge for renewal of IRC ervice charge for verification of IRC, RC & Indentor's IRC from CCI & E Money Exchanger initial file rocessing fee Money Exchange License renewal fee orwarding of monthly statement of	Charge Charge Charge Fee Fee	TK=1000/-+Vat Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
Bar           Buy           For           6           Yez           Ho           For           7           Ser           Ind           9           Pro           ER           10           Mo           pro           11           Mo           12           Fo           13           To           Ba           pr           (E)           14           Dc           Bc           15           B/           16           Lo           17           Ar           18	angladesh Bank's permission for uying House/ indenting Firm/freight bewarder Agent etc. early service charge for Buying ouse/ Indenting Firm/Freight prwarder Agent etc. ervice charge for renewal of IRC ervice charge for renewal of G dentor's IRC rocessing Fees for verification of IRC, RC & Indentor's IRC from CCI & E Money Exchanger initial file rocessing fee Money Exchange License renewal fee orwarding of monthly statement of	Charge Charge Charge Fee Fee	TK=1000/-+Vat Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
Buy           For           6         Yez           Ho         For           7         Ser           10         Mc           9         Prc           10         Mc           11         Mc           12         Fo           13         To           14         Dc           15         B/           16         Lo           17         Ar           18         Te	uying House/ indenting Firm/freight <u>sewarder Agent etc.</u> early service charge for Buying ouse/ Indenting Firm/Freight <u>orwarder Agent etc.</u> ervice charge for renewal of IRC ervice charge for renewal of <u>identor's IRC</u> rocessing Fees for verification of IRC, RC & Indentor's IRC from CCI & E Money Exchanger initial file <u>rocessing fee</u> Money Exchange License renewal fee orwarding of monthly statement of	Charge Charge Charge Fee Fee	TK=1000/-+Vat Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
Ease           6         Yea           Ho         For           7         Ser           10         Ma           9         Pro           10         Ma           11         Ma           12         Fo           13         To           14         Da           15         B/           16         La           17         Ar           18         Te	aewarder Agent etc. early service charge for Buying ouse/ Indenting Firm/Freight prwarder Agent etc. ervice charge for renewal of IRC ervice charge for renewal of adentor's IRC rocessing Fees for verification of IRC, RC & Indentor's IRC from CCI & E Money Exchanger initial file rocessing fee Money Exchange License renewal fee orwarding of monthly statement of	Charge Charge Fee Fee	Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
6         Yea           Ho         For           7         Ser           1nd         Ser           9         Prc           10         Ma           11         Ma           12         Fo           13         To           14         Doc           15         B/           16         Lo           17         Ar           18         Te	early service charge for Buying ouse/ Indenting Firm/Freight prwarder Agent etc. ervice charge for renewal of IRC ervice charge for renewal of identor's IRC rocessing Fees for verification of IRC, RC & Indentor's IRC from CCI & E foney Exchanger initial file rocessing fee foney Exchange License renewal fee orwarding of monthly statement of	Charge Charge Fee Fee	Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
Ho For Ser Ser Ind 9 Prc ER ER 10 Ma prc 11 Ma 12 Fo Ma Ba 13 To Ba pr (f: 14 Dc Ba Ba 15 B/ Ve 16 Lo ch 17 Ar 17 Ar 18 Te	ouse/ Indenting Firm/Freight prwarder Agent etc. ervice charge for renewal of IRC ervice charge for renewal of adentor's IRC rocessing Fees for verification of IRC, RC & Indentor's IRC from CCI & E Money Exchanger initial file rocessing fee Money Exchange License renewal fee orwarding of monthly statement of	Charge Charge Fee Fee	Govt. free at actual plus service charge Tk1000.00 per case +Vat Govt. free at actual plus service charge Tk1000.00 +Vat
Eor           7         Ser           8         Ser           9         Pro           10         Ma           11         Ma           12         Fo           13         To           13         To           14         Doc           15         B/           16         Lo           17         Ar           18         Te	orwarder Agent etc. ervice charge for renewal of IRC ervice charge for renewal of identor's IRC rocessing Fees for verification of IRC, RC & Indentor's IRC from CCI & E foney Exchanger initial file rocessing fee foney Exchange License renewal fee orwarding of monthly statement of	Charge Fee Fee	Govt. free at actual plus service charge Tk1000.00 +Vat
7         Ser           8         Ser           9         Pro           ER         ER           10         Ma           11         Ma           12         Fo           13         To           13         To           14         Doc           15         B/           16         Lo           17         Ar           18         Te	ervice charge for renewal of IRC ervice charge for renewal of identor's IRC rocessing Fees for verification of IRC, RC & Indentor's IRC from CCI & E foney Exchanger initial file rocessing fee foney Exchange License renewal fee orwarding of monthly statement of	Charge Fee Fee	Govt. free at actual plus service charge Tk1000.00 +Vat
8 Ser 10 Ma 9 Pro ERU 10 Ma 11 Ma 12 Fo Ma 13 To Ba pr (E) 14 Do Ba 15 B/ ve 16 Lo ch 17 Ar 18 Te	ervice charge for renewal of <u>identor's IRC</u> rocessing Fees for verification of IRC, RC & Indentor's IRC from CCI & E Money Exchanger initial file <u>rocessing fee</u> Money Exchange License renewal fee orwarding of monthly statement of	Fee	
ind           9         Prc           ER         Prc           10         Ma           11         Ma           12         Fo           13         To           13         To           14         Doc           15         B/           16         Lo           17         Ar           18         Te	Identor's IRC rocessing Fees for verification of IRC, RC & Indentor's IRC from CCI & E Money Exchanger initial file rocessing fee Money Exchange License renewal fee orwarding of monthly statement of	Fee	TK.1,000/-+Vat
ER 10 Ma pra 11 Ma 12 Fo Ma Ba 13 To Ba pr (F) 14 Da Ba Ba pr (F) 14 Da Ba Ba Pr (F) 14 Da Ba Ba Pr (F) 14 Da Ba Ba Ba Pr (F) 14 Da Ba Ba Ba Ba Ba Ba Ba Ba Ba B	RC & Indentor's IRC from CCI & E Noney Exchanger initial file rocessing fee Noney Exchange License renewal fee orwarding of monthly statement of	Fee	16, 4,000, "Tval
10 Ma pra 11 Ma 12 Fo Ma Ba 13 To Ba pr (E) 14 Da Ba Ba 15 B/ ve 16 La ch 17 Ar 17 Ar 18 Te	Noney Exchanger initial file rocessing fee Noney Exchange License renewal fee orwarding of monthly statement of		
product           11         Model           12         Fo           12         Fo           13         To           13         To           14         Dcc           15         B/           16         Lo           17         Arr           18         Te	rocessing fee Noney Exchange License renewal fee orwarding of monthly statement of		
product           11         Model           12         Fo           12         Fo           13         To           13         To           14         Dcc           15         B/           16         Lo           17         Arr           18         Te	rocessing fee Noney Exchange License renewal fee orwarding of monthly statement of		TK=6000/-+Vat
11 Ma 12 Fo Ma Ba 13 To Ba pr (E: 14 Dc Bc 15 B/ ve 16 Lo ch 17 Ar 18 Te	Noney Exchange License renewal fee orwarding of monthly statement of		
12 Fo M( Ba 13 To Ba pr (E) 14 Dc Bc 15 B/ ve 16 Lo ch 17 Ar 17 Ar 18 Te	orwarding of monthly statement of		TK=4000/-+Vat
M( Ba Ba pr (E) 14 DC BC 15 B/ ve 16 L0 ch 17 Ar 17 Ar 18 Te		Fee	
M( Ba Ba pr (E) 14 DC BC 15 B/ ve 16 L0 ch 17 Ar 17 Ar 18 Te			TK=1000/- per case +Vat
Ba           13         To           Ba         pr           (E)         (E)           14         Dc           Bc         Bc           15         B/           16         Lo           17         Ar           17         It	Noney Exchange companies to	Charge	
13 To Ba pri (E: 14 Dc Bc 15 B/  16 Lo ch 17 Ar 17 Ar 18 Te	angladesh Bank		
pri (f:) 14 Dc Bc 15 B/ 16 Lc ch 17 Ar 17 Ar 18 Te	o obtain permission from		TK=3000/- per case +Vat
(£) 14 Dc Bc 15 B/ 15 Cr 16 Lc ch 17 Ar Cr 18 Te	angladesh Bank Document	Fee	
14 Da Ba 15 B/ 16 La ch 17 Ar Cf 18 Te	rocessing fee for release of FC		
BC 15 B/ ve 16 Lo ch 17 Ar CH 18 Te	Export Import of goods)		TK=2000/- per sets +Vat
15 8/ ve 16 Lo ch 17 Ar CH 18 Te	Ocuments Attestation Charge for	Charge	
16 Lo ch 17 Ar Ch 18 Te	Sond License issue / renew purpose.	0.0.00	
16 Lo ch 17 Ar Ch 18 Te	3/L Endorsement signature		TK=300/- +Vat
16 Lo ch 17 Ar Ch 18 Te	verification	Charge	
ch 17 Ar <u>Cł</u> 18 Te	ocal acceptance letter verification		TK=300/- +Vat
Cł 18 Te	charge	Charge	
18 Te	Any type of Certificate issuance		TK=500/- +Vat
1	Charge	Charge	 TK=700/-+Vat
	Test decoding charge on SWIFT	Charge	1K=700/-+Vat
	message of other Banks.		
	SWIFT charge ( for all types of		At actual Tk.750/-+Vat
	correspondence other than	Charge	
	mentioned in schedule) Issuance of Lien Confirmation		
	Certificate on FC balance Encashment		
	Certificate on FC balance Encastment Certificate, FC Balance Certificate, FC	Charge	TK.1,000/- +Vət
1		-	
5	Solvency Certificate		
21 C	Certificate for Bond License purpose	Fee	TK=1000/-
			Enlistment Tk.10,000/-, Renewal Tk. 7,000/-, Cancellation Tk. 5,000/- + V
22 C	C & F agent	Enlistment Fee renewal/Upgrading/	Enlistment (K.10,000)*, Kenewal (K. 7,000)*, Cancellation (K. 5,000)* (K.
		Degrading/Cancellation Fee	
	Transaction by Nominee/Account	Fee	No Charge
<u> </u>	Holder in FC A/C s		TH 500.00
	closing charge of FC/ NFCD/RFCD/	Charge	TK≍500.00
	ERQ A/C Foreign Currency A/C maintenance	USD A/C	USD3.00 Half Yearly
		GBP A/C	GBP2.00 Half Yearly
C	charge	EUR A/C	EUR2.00 Half Yearly
1	- 0-	Other A/C	USD3.00 or Equivalent half yearly
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Schedule of Charges relating to Foreign Exchange Transactions				
l.No.	Item/Type of Service	Period/Nature of Charges	Rate of Charges/Fees/Commissions w.e.f. 01-07-2021	
Offs	shore Banking	,		
npor	t (Offshore Banking)			
1	Sight L/C opening	Commission	1st quarter: '@0.40%, subsequent quarter: proportion of @0.40% for Actual Da	
2	Deferred /Usance/UPAS	Commission	1st quarter: @0.50%, subsequent quarter: proportion of @0.50% for Actual Da	
3	Back to Back L/C	Commission	1st quarter: @0.40%, subsequent quarter: proportion of @0.40% for Actual Da	
4	100% cash cover L/C	Commission	1st quarter: @0.25%, subsequent quarter: proportion of @0.25% for Actual Da	
5	Amendment of L/C except increase of Value/Validity	Commission	USD10.00	
6	Amendment of L/C for increase of value or extension or time	Commission	As prescribed under SL. No. 1, 2, 3, & 4	
7	L/C cancellation	Charge	Nil + Swift At actual (USD 10.00)	
8	Import bill retirement (Under sight L/C)	Charge	USD10.00	
9	Acceptance Commission of Usance /Deffered/UPAS/Back to Back L/Cs	Commission	1st quarter: @0.40%, subsequent quarter: proportion of @0.40% for Actual Da	
10	Add Confirmation Commission	Commission	@0.20% per quarter + SWIFT At Actual (USD20.00)	
11	Copy documents certification	Charge	Nil	
12	Credit Reoprt collection	Charge	USD15.00+ Credit Report Agency Charge	
13	L/C Application	Fee	USD8.00	
14	LCAF	Fee	USD8.00	
15	IMP From certification	Charge	USD4.00	
16	Issuance of Certificate	Charge	USD10.00	
17	Renwal of IRC	Charge	USD25.00	
18	UPAS LC Processing Fee on applicants Account	Fee	Tk. 1,000/-{USD12.00} per instance	
19	UPAS LC Payment charge on applicants Account	Charge	Up to USD 50,000.00 charge USD 20.00 per instance, USD 50,001 to USD 1,00 Charge USD 30.00 per instanceAbove USD 1,00,000.00 charge USD 50.00	
XPO	PRT (Offshore Banking)			
	L/C Advising	Charge	U\$D15.00	
	L/C MUAISUIR	Charge	USD 10.00	

1	L/C Advising		
2	L/C Ammendment Advising	Charge	USD 10.00
. 3	L/C Pre- Advice	Charge	USD8.00
4	L/C Transfer	Charge	CustomerUSD10.00 and Non- customer USD15.00
	Negotion of Export Bill	Commission	USD8.00
6	Collection of Export Bill	Commission	@0.15% + other cost
	Advance Receipt Against Export	Commission	USD15.00
8	Bill discount /Invoice Finance	Interest	As per Instruction of BB
9	Issuance of PRC	Charge	USD8.00
10	EXP form Certification	Charge	USD10.00 per set
11	Attestation of Export L/C documents	Charge	USD10.00
	Bill Financing arrangement in BDT on applicits account	Fee	As per negotiation up to 0.25% on financed amount
MISC	ELLANEOUS( (Offshore Bar	king)	
	Extension of Maturity date	Charge	Discount rate + 1%

#### Charge Extension of Maturity date 1 Discound rate +2 % Interest Overdue Interest 2 USD 10.00 per instance Issuance of other certificate Charge 3 USD 10.00 Fee Payment reminder Fee 4 Swift charge At actual (USD10.00) Charge 5 Outward Remittance Direct Guarantees/ Advising Guarantees (Offshore Banking) USD 25.00

Advising of Bank Guarantees without our 1 Commission Engagement or Responsibility @0.50% per quarter (Minimum USD 30.00) Advising of Bank Guarantees by adding 2 Commission Confirmation @0.50% per quarter (Minimum USD 30.00) Advising of Bank Guarantees with our full 3 Commission engagement . •

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	Schedule of	<b>Charges relating to For</b>	eign Exchange Transactions
SI.No.	Item/Type of Service	Period/Nature of Charges	Rate of Charges/Fees/Commissions w.e.f. 01-07-2021
Bond a	nd Guarantees (Offshore Ban	king)	
1	Issuance/ Extention of Validity/ Amount Increase	Commission	As per Advising Commission
2	Indemnity for shipping Guarantee in absence of original documents, provided full value of documents is deposited by the client.	Charge	USD 30.00
3	Stamp Duty		USD 5.00
COMM	UNICATION COST (Offshore B	anking)	
1	Full Operative Swift LC/LG	Charge	At Actual USD 35.00
2	Ammendment of LC/LG by Swift	Charge	At Actual USD 20.00
3	Other short & non-operative Swift Message	Charge	At Actual USD 20.00
4	Courier & Postage ( Outside Country )	Charge	At Actual USD 35.00
	Courier & Postage (Inside Country)	Charge	At Actual USD 3.00

Note: i) Regarding VAT, Branch shall follow NBR'S instructions. At present@15% Vat will be realized on all fees except in cases waived by NBR

ii) Branches shall realize commission/ charges at maximum rate mentioned above and must seek approval from Head Office to realize charges/commission at minimum and/ or reduced rate.

Add: i) In case of concessional commission/charges Vat should be collected as per standard/maximum charges mentioned in the schedule of charges.



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