



UTTARA BANK

Engineering Department

47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel Commercial Area, Dhaka-1000

INVITATION FOR TENDER

01.	Procuring Entity		Uttara Bank, Engineering Department, Head Office, 47, Shahid Bir Uttam Asfakussamad Sarak, Dhaka-1000.
02.	Tender Name		Supply, installation & commissioning of more or less 08(eight) units Note Sorting Machines (Built In Minimum 04 Output Stackers with minimum capacity of 500 notes each + 01 Reject with minimum capacity of 200 notes + 01 Hopper with minimum capacity of 1000 notes) along with their servicing & maintenance (Country Of Origin: The USA/The UK/Germany/Japan/Taiwan/South Korea) at different Branches of Uttara Bank throughout the Country.
03.	Procurement Method		Open Tendering Method
04.	Time for completion of the work		120 (One hundred & Twenty) Calendar days from the issuance date of work order (Bidders who are not capable to do the works in the scheduled time, do not need to participate).
05.	Eligibility of Tenderers	i)	Minimum work experience of completion of 02(Two) nos. Work Orders in Supply, installation & commissioning of Note Sorting Machines within last 05(Five) years at different Govt./Semi Govt./Private Scheduled Bank/Financial Institutions.
		ii)	Having valid Trade Licence, TIN Certificate, IRC, Income Tax clearance certificate & VAT Registration Certificate.
06.	Price of Tender Document		Tk.5,000/- (Taka Five thousand) only in cash for each Tender Document (non-refundable).
07.	Amount of Earnest Money		Tk.2,00,000/- (Taka Two Lac) only in the form of Bank draft/Pay order favouring Uttara Bank, Head Office, Dhaka-1000. "No tender will be considered without Earnest Money."
08.	Last date & time for selling Tender Document.		At 4.00 PM on 11.04.2023
09.	Last date & time for Tender submission		At 2.00 PM on 12.04.2023
10.	Date and time for Tender opening		At 2.30 PM on 12.04.2023 in presence of bidder(s) (if any).
11.	Special Instructions	i)	Intending individual Firms having prerequisite qualification may apply on their letter head pad to the General Manager, Engineering Department to collect Tender Document during office hours from the Engineering Department.
		ii)	Uttara Bank reserves the right to accept partly or fully any quotation or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.

(Kazi Rayhan Kabir)
General Manager