UTTARA BANK LIMITED

ENGINEERING DEPARTMENT(MEZZANINE FLOOR)

HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAKUS SAMAD

SARAK (FORMER-90, MOTIJHEEL C/A), DHAKA-1000

TENDER NOTICE

1.	Procuring Entity		Uttara Bank Limited, Engineering Department, Head Office, 47, Shahid Bir Uttam Asfakus Samad Sarak, Dhaka-1000.
2.	Tender Name		**Internal construction and other related works of extended area as well as existing premises of UBL Ladies Branch, Dhaka.**
3.	Procurement Method		Open Tendering Method (OTM)
4.	Eligibility of Tenderers	i)	Minimum 05(five) years of work experiece in the allied construction works
		ii)	Should have completed minimum 03(three) nos. of similar nature of works in the last 5 (Five) years but total worth of each work order not less than Tk.25 (Twenty five) lacs.
		iii)	Should have valid ABC Licence for electrical works.
		iv)	Shall have to engage well experienced Site Engineer/Architect/ Supervisor.
		v)	Work completion certificate of the Employer to be submitted.
		vi)	Should have valid Trade License, up to date Income Tax Certificate and VAT Registration Certificate.
5.	Price of Tender Document		Non-refundable Tk.1000/ (One thousand) only in cash for the tender schedule
6.	Selling & Dropping of Tender Documents		Uttara Bank Limited, Engineering Department, Mezzanine Floor, Head Office, 47, Shahid Bir Uttam Asfakussamad Sarak, Dhaka-1000.
7.	Earnest Money		2% of total quoted amount only in the form of Bank draft/Pay order favoring Uttara Bank Limited, Head Office, Dhaka-1000 for tender."No tender will be considered without Earnest Money."
8.	Last date & time for selling Tender Document.		**On or before 02.02.2021 during office hours.**
9.	Last date & time for Tender submission		**On 03.02.2021 before 2.30 PM**
10.	Date and time for Tender opening		**On 03.02.2021 at 3.00 PM**
11.	Special Instructions	i)	Firms having requisite qualifications should apply on their Letter Head Pad to The Deputy General Manager, Engineering Department, UBL, Head Office, Dhaka during Office hours.
		ii)	Uttara Bank Limited reserves the right to accept or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.
		iii)	Any fabricated/false documents, over writing & erasing/fluid correction etc. in the tender will be treated as cancelled.

Kazi Rayhan Kabir
Deputy General Manager