



UTTARA BANK PLC
PURCHASE & PROCUREMENT DEPARTMENT (12TH FLOOR)
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAK,
MOTIJHEEL C/A, DHAKA-1000

INVITATION FOR TENDER

Date: 21/05/2025

01.	Procuring Entity	Uttara Bank PLC, Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	Supplying and installation work of 01(one) no. new 9.0 KW Petrol Generator at Uttara Bank PLC. Tajumuddin Branch, Bhola.
03.	Procurement Method	Request For Quotations Method.
04.	Eligibility of Tenderers	i) Should have completed minimum 03(three) nos. of similar nature of works in the last 03 (three) years but total worth of each work should not be less than Tk.50(fifty) thousand. ii) Should have valid Trade License, TIN Certificate and VAT Registration Certificate.
05.	Price of Tender Document	Nil
06.	Selling & Dropping of Tender Documents	Uttara Bank PLC, Purchase & Procurement Department, 12 th floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money	5% of total quoted amount in the form of pay order in favour of UTTARA BANK PLC., Head Office, Dhaka.
08.	Last date & time for selling Tender Document	On or before 27.05.2025 during office hours.
09.	Date & time for Tender submission	On 28.05.2025 before 03.00 PM.
10.	Date and time for Tender opening	On 28.05.2025 at 03.30 PM in presence of bidder (if any).
11.	Special Instructions	i) Firms having prerequisite qualification may apply for purchasing Tender schedule on their letter head pad to the General Manager, Purchase & Procurement Department, Uttara Bank PLC, Head Office during office hour. ii) Uttara Bank PLC reserves the right to accept or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.


MD. RAFIQUL ISALM KHAN
General Manager
Purchase & Procurement Department
Uttara Bank PLC.
Head Office, Dhaka.