UTTARA BANK PLC.

PURCHASE & PROCUREMENT DEPARTMENT (12TH FLOOR)
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAK,
MOTIJHEEL C/A, DHAKA-1000

INVITATION FOR TENDER

01.	Procuring Entity	Uttara Bank PLC. Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	Construction and other related works of Safe Deposit Locker Room at Uttara Bank PLC. Agrabad Branch, Chattogram.
03.	Procurement Method	Restricted Tendering Method.
04.	Eligibility of Tenderers	i) Minimum 05(five) years of work experience in the allied construction works. ii) Should have completed minimum 03 (three) no. of similar nature of woks in the last 05 (five) years but total worth of each work should not be less than Tk.10 (ten) lacs. iii) Should have valid Trade License, TIN Certificate and VAT Registration Certificate.
05.	Price of Tender Document	Non-refundable Tk.1,000/- (Taka One thousand) only in the form of Pay order favouring 'Uttara Bank PLC. Head Office' for the tender schedule.
06.	Selling & Dropping of Tender Documents	Uttara Bank PLC. Purchase & Procurement Department, 12th floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money	5% of total quoted amount only in the form of Pay order favouring 'Uttara Bank PLC. Head Office' for the tender.
08.	Last date & time for selling Tender Document	On or before 19.03.2024 during office hours.
09.	Last date & time for Tender submission	On 20.03.2024 before 1.30 PM
10.	Date and time for Tender opening	On 20.03.2024 at 2.00 PM in presence of bidder (if any)
11.	Special Instructions	i) Firms having prerequisite qualification may apply on their letter head pad to the Deputy General Manager, Purchase & Procurement Department, Uttara Bank PLC. Head Office during office hour. ii) Uttara Bank PLC. reserves the right to accept or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation. **(Md. Rafiqul Islam Khan)** **Deputy General Manager**