



UTTARA BANK PLC.
PURCHASE & PROCUREMENT DEPARTMENT (12TH FLOOR)
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAQ,
MOTIJHEEL C/A, DHAKA-1000

INVITATION FOR TENDER

01.	Procuring Entity	Uttara Bank PLC. Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	a. Construction and other related works of proposed Uttara Bank PLC. Baniachong Sub Branch, Habiganj. b. Construction and other related works of Uttara Bank PLC. Reazuddin Bazar Branch, Chattogram at the proposed premises.
03.	Procurement Method	Open Tendering Method.
04.	Eligibility of Tenderers	i) Minimum 05(five) years of work experience in the allied construction works. ii) Should have completed minimum 03 (three) nos. of similar nature of woks in the last 05(five) years but total worth of each work should not be less than Tk.15 (fifteen) lacs. iii) Should have valid BC License for electrical works. iv) Should have valid Trade License, up to date Income Tax Certificate and VAT Registration Certificate.
05.	Price of Tender Document	Non-refundable Tk.1,000/- (Taka One thousand) only in the form of Pay order favouring 'Uttara Bank PLC. Head Office' for each of the tender schedule.
06.	Selling & Dropping of Tender Documents	Uttara Bank PLC. Purchase & Procurement Department, 12 th floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money	5% of total quoted amount only in the form of Pay order favouring 'Uttara Bank PLC. Head Office' for each tender.
08.	Last date & time for selling Tender Document	On or before 02.01.2024 during office hours.
09.	Last date & time for Tender submission	On 03.01.2024 before 2.00 PM.
10.	Date and time for Tender opening	On 03.01.2024 at 2.30 PM for Reazuddin Bazar Branch, Chattogram and at 2.45 PM for Baniachong Sub Branch, Habiganj in presence of bidder (if any).
11.	Special Instructions	i) Firms having prerequisite qualification may apply on their letter head pad to the Deputy General Manager, Purchase & Procurement Department, Uttara Bank PLC, Head Office during office hour. ii) Uttara Bank PLC reserves the right to accept or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation. <p style="text-align: right;">(Md. Rafiqul Islam Khan) Deputy General Manager</p>