



UTTARA BANK PLC.

PURCHASE & PROCUREMENT DEPARTMENT (12TH FLOOR)
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAK,
MOTIJHEEL C/A, DHAKA-1000

INVITATION FOR TENDER

Date: 08.04.2025

01.	Procuring Entity	Uttara Bank PLC., Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	1. Supplying, installation, testing & commissioning of Imported Sound proof canopy type 01(one) unit 15.0 KVA (minimum) (Prime) Diesel Generator set (Country of Origin: China) at Uttara Bank PLC. Nawabpur Branch, Dhaka. 2. Supplying, installation, testing & commissioning of Imported Sound proof canopy type 01(one) unit 15.0 KVA (minimum) (Prime) Diesel Generator set (Country of Origin: China) at Uttara Bank PLC. Reazuddin Bazar Branch, Chattogram.
03.	Procurement Method	Open Tendering Method.
04.	Eligibility of Tenderers	i) The tenderer shall have experience of minimum 03(three) years in supplying and installation of similar rated Diesel Generators in any corporate sector. ii) Should have completed supplying & installation of 03(three) nos. minimum 10KVA (Prime) Diesel Generators in any Corporate Sector preferably in Bank in the last 03(three) years. iii) Should submit performance certificate(s) to the effect that the supplied generators have been performing satisfactorily for at least 01(one) year from the date of installation. iv) Should have valid Trade License, TIN Certificate, VAT Registration Certificate and IRC Certificate(if any).
05.	Price of Tender Document	BDT.1,000/- only (non-refundable) in the form of Pay Order favouring 'Uttara Bank PLC., Head Office' for each tender document.
06.	Selling & Dropping of Tender Documents	Uttara Bank PLC., Purchase & Procurement Department, 12 th floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money	5% of total quoted amount only in the form of Pay Order favouring 'Uttara Bank PLC., Head Office' for each tender.
08.	Last date & time for selling Tender Document	On or before 21.04.2025 during office hours.
09.	Date & time for Tender submission	On 22.04.2025 before 2.00 PM.
10.	Date and time for Tender opening	On 22.04.2025 at 2.30 PM in the presence of bidders or their representatives (if any).
11.	Special Instructions	i) Firms having prerequisite qualifications may apply for purchasing each tender document on their letter head pad to the General Manager, Purchase & Procurement Department, Uttara Bank PLC., Head Office during office hour. ii) Uttara Bank PLC. reserves the right to accept or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.


MD. RAFIQUL ISLAM KHAN
General Manager
Purchase & Procurement Department
Uttara Bank PLC.
Head Office, Dhaka.

