



UTTARA BANK PLC.
PURCHASE & PROCUREMENT DEPARTMENT (12TH FLOOR)
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAK,
MOTIJHEEL C/A, DHAKA-1000

INVITATION FOR TENDER

01.	Procuring Entity	Uttara Bank PLC, Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	Tender for ISO 20022 related SWIFT Message Conversion Software
03.	Procurement Method	Open Tendering Method.
04.	Eligibility of Bidders	<ol style="list-style-type: none">i. Valid Trade License.ii. GIR/TIN certificate.iii. The bidder must be the developer or developer's authorized supplier of the offered software. The bidder should be a legal entity and a registered company that has not been prohibited by Bangladeshi court(s) to enter into contracts. Should have at least 3(Three) years experience in related business & submission of the relevant documents/certificates is mandatory.iv. List of Corporate Clients along with the name of Contact person & Telephone number. Submission of the related documents/certificates is mandatory.
05.	Price of Tender Document	Non-refundable Tk. 2000 /- (Two Thousand) only in the form of Pay order favouring 'Uttara Bank PLC' for the tender schedule.
06.	Selling & Dropping place of Tender Documents	Uttara Bank PLC, Purchase & Procurement Department, 12 th floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money/Bid Security	BDT 1, 00,000/- (One Lac) in the form of Pay order favouring 'Uttara Bank PLC' for each tender.
08.	Last date & time for selling Tender Document	On or before 04/06/2024 during office hours.
09.	Last date & time for Tender submission	On 05/06/2024 before 2:00 p.m.
10.	Date and time for Tender opening	On 05 /06/2024 at 2:30 p.m. in presence of bidders or their representatives (if any).
11.	Special Instructions	<ul style="list-style-type: none">• The authority reserves the right to relax, change, or drop any of the terms and conditions of the schedule without any further notice.• Uttara Bank PLC reserves the right not to accept the lowest quotation and to reject any Tender or part thereof or all Tender without assigning any reason whatsoever.

General Manager