



## UTTARA BANK PLC.

PURCHASE & PROCUREMENT DEPARTMENT (12<sup>TH</sup> FLOOR)  
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAK,  
MOTIJHEEL C/A, DHAKA-1000

### INVITATION FOR TENDER

01.	Procuring Entity	Uttara Bank PLC., Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	Supplying, installation, testing & commissioning of Imported Sound proof canopy type 01(one) no. new 15.0 KVA (Prime) Diesel Generator set at Uttara Bank PLC. Baniya Shakha, Dhaka.
03.	Procurement Method	Open Tendering Method.
04.	Eligibility of Tenderers	i) The tenderer shall have experience of minimum 05(five) years in supplying and installation of similar rated Diesel Generators in any corporate sector. ii) Should have completed supplying & installation of 03(three) nos. of quoted brand 15KVA (Prime) Diesel Generators including ATS & sound proof canopy system in any Bank(s) in the last 05(five) years. iii) Should submit performance certificate(s) regarding that the supplied generators have been performing satisfactorily for at least 03(three) years from the date of installation. iv) Should have valid Trade License, TIN Certificate and VAT Registration Certificate.
05.	Price of Tender Document	BDT.1,000/- only (non-refundable) in the form of Pay Order favouring 'Uttara Bank PLC., Head Office' for each tender.
06.	Selling & Dropping of Tender Documents	Uttara Bank PLC., Purchase & Procurement Department, 12 <sup>th</sup> floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money	5% of total quoted amount only in the form of Pay Order favouring 'Uttara Bank PLC., Head Office' for each tender.
08.	Last date & time for selling Tender Document	On or before 04.07.2024 during office hours.
09.	Last date & time for Tender submission	On 07.07.2024 before 2.00 PM.
10.	Date and time for Tender opening	On 07.07.2024 at 2.30 PM in presence of bidders or their representatives (if any).
11.	Special Instructions	i) Firms having prerequisite qualification may apply on their letter head pad to the General Manager, Purchase & Procurement Department, Uttara Bank PLC., Head Office during office hour. ii) Uttara Bank PLC. reserves the right to accept or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.

(Md. Rafiqul Islam Khan)  
General Manager

Head Office, Dhaka-1000  
Purchase & Procurement Department  
Uttara Bank PLC.  
Head Office, Dhaka.